

EXECUTIVE BOARD

Monday 11 July 2005

COUNCILLORS PRESENT: Councillors Hollingsworth (Chair), Baker (Vice-Chair), Armitage, Brown, Clarkson, Dhall, Muir, Paskins, Tanner and Turner.

OFFICERS PRESENT FOR THE WHOLE OF THE MEETING: Caroline J Bull (chief Executive), Sharon Cosgrove and Mark Luntley (Strategic Directors), Penny Gardner (Financial and Asset Management Business Manager), Jeremy Thomas (Head of Legal and Democratic Services), Brenda Lammin (Legal and Democratic Services Business Unit) and Louisa Dean (Media and Communications).

OFFICERS PRESENT FOR PART OF THE MEETING: Val Johnson and Steve Kilsby (Neighbourhood Renewal Business Unit), Janet Banfield, Pat Jones and Andrew Davies (Strategy and Review Business Unit), Dennis Boobier (Housing Services Business Unit), Tony Payne (Environmental Health Business Unit), Fiona Bartholomew (Planning Services Business Unit), Jane Lubbock (Facilities Management Business Manager) and John Kulasek (Financial and Asset Management Business Unit).

36. APOLOGIES FOR ABSENCE

There were no apologies for absence.

37. DECLARATIONS OF INTEREST

The following Councillors declared personal interests in the items listed below:

<u>Councillor</u>	<u>Minute</u>	<u>Reason</u>
Turner	6	He knew the wife of a street trader in the vicinity of Bonn Square
Clarkson and Hollingsworth	55	They knew correspondents who had written in objecting to the proposal

38. PUBLIC QUESTIONS

Councillor Murray asked the following question in accordance with Procedure Rule 13(iii).

Proposal for extension of powers for Street Wardens

How do you feel that extending enforcement powers will impact on the community aspect of the work of Street Wardens? What additional information to that presented at the North East Area Committee in December 2004 led to the recommendation to extend powers when the North East Area Committee was unanimously opposed to that course of action?

Response from Councillor Brown

My recollection is that the North East Area Committee did not express such a view, but even if Councillor Murray is correct the wider consultation showed strong support for accreditation of Street Wardens with powers to deal with low-level antisocial behaviour. It would be necessary to look carefully at which powers should be given to Street Wardens and how those powers should be exercised so that their community relations role is not hindered. The extension of powers would be a sensible use of limited resources, and would be just one part of the overall framework which included Police Community Support Officers and Environmental Action Teams.

39. SCRUTINY COMMITTEE RECOMMENDATIONS AND REPORTS

The Head of Legal and Democratic Services submitted recommendations (previously circulated and now appended) of Scrutiny Committees.

Resolved: -

- (1) further to a recommendation of the Finance Scrutiny Committee concerning monitoring arrangements for the Oxford Plan 2005-2008 to agree that a monitoring framework be produced for the benefit of members and senior managers to:
 - (a) bring together the Oxford Plan and the Improvement Plan to ensure consistency;
 - (b) monitor objectives within the 10 themes with quarterly targets for the progress of each objective;
 - (c) include reporting of exceptions to meeting the above quarterly targets in the quarterly performance and financial monitoring reports submitted to the Finance Scrutiny Committee and the Executive Board;
- (2) further to a recommendation of the Finance Scrutiny Committee concerning the Ferry Centre project review, to use the two stage tender process whereby risk is transferred from the Council to the contractor, the appointment of specialist advisors, the setting up of a project group and regular contract monitoring for other projects in the future when appropriate;

- (3) further to a recommendation of the Finance Scrutiny Committee concerning progress on big spending and saving proposals to note the Committee's concern at the lack of real progress on delivery of savings within the 3 year budget, and that a report on this matter would be submitted to the Board before the second quarterly monitoring report, probably on 12 September.
- (4) to note a recommendation of the Finance Scrutiny Committee concerning support for the approach taken in respect of the Internal Audit Best Value Review and the request for further consideration to be given to the proposal that the Benefits Investigation Team be transferred to the Revenues and Benefits Business Unit.

40. STREET WARDENS – PROPOSAL FOR EXTENSION OF POWERS

The Neighbourhood Renewal Business Manager submitted a report (previously circulated and now appended).

Resolved to: -

- (1) authorise officers to seek available enforcement powers for the Street Wardens from the Chief Constable of Thames Valley Police under their accreditation procedures, for all current and future Street Wardens;
- (2) request the Chief constable to include in the accreditation procedures all available powers as described in the Police Reform Act 2002 and the Anti-social Behaviour Act 2003;
- (3) ask the Neighbourhood Renewal Business Manager to delegate all available Local Authority enforcement powers, including those as may be accredited by the Chief Constable of Thames Valley Police to all current and future Street Wardens;
- (4) note that training would be given on exercising discretion when using the extended powers so that valuable relationships built up with the local communities would not be damaged.

41. BONN SQUARE DESIGN COMPETITION – RESULT OF THE INTERNATIONAL DESIGN COMPETITION AND WORK PROGRAMME FOR IMPLEMENTATION

The Planning Services Business Manager submitted a report (previously circulated and now appended).

Resolved to: -

- (1) endorse for possible implementation the first phase of the winning scheme of the Bonn Square International Open Ideas Competition and to

conclude individual appointments with the winning design team;

- (2) agree a 2-step approach to implementation of the first phase, and that the project manager and contract supervisor for Step 1 be Mrs Fiona Bartholomew, Principal Planning Officer;
- (3) authorize application for all necessary statutory consents and use of up to £175,000 of the current capital allocation for Bonn Square projects for the creation of detailed drawings, costs associated with statutory consents, site investigations and other preliminary work;
- (4) request the Central South and West Area Committee and the General Purposes Licensing Committee to review the locations of the existing street trading licences in the vicinity of Bonn Square;
- (5) establish a small project group to monitor progress and report back to the Board if any significant problems arose.

(Councillor Armitage withdrew from the meeting at this point.)

42. REQUEST FOR MAJOR PROJECT APPROVAL TO AWARD CONTRACTS FOR: THE SUPPLY OF TEMPORARY AGENCY STAFF; THE SALE OF RECOVERED PAPER AND THE SERVICES OF BAILIFFS

The Facilities Management Business Manager submitted a report (previously circulated and now appended).

Resolved to grant Major Project approval and approve the award of the three contracts listed below:

- (a) the supply of agency staff through a single supply arrangement with a local supplier for the next 3 years to Champion Recruitment;
- (b) the sale of recovered paper collected from households for re-use as newspapers and magazines to Aylesford Newsprint;
- (c) a single supply arrangement for bailiff services to assist with Council Tax collection to Bristow and Sutor.

43. LOCAL AIR QUALITY MANAGEMENT – CENTRAL OXFORD AIR QUALITY ACTION PLAN

The Environmental Health Business Manager submitted a report (previously circulated and now appended).

Resolved to: -

- (1) approve the draft Central Oxford Air Quality Action Plan, as appended to the report, for public consultation;
- (2) agree the programme of consultation outlined in the report;
- (3) ask the Environmental Health Business Manager to explore carrying out joint consultation with the Oxfordshire County Council on the Air Quality Action Plan and the Local Transport Plan together;
- (4) ask the Environmental Health Business Manager to investigate what other powers the City Council alone may have to enforce the principles of a low emission zone.

44. FINAL DRAFT HOUSING STRATEGY 2005-2008

The Strategy and Review Business Manager submitted a report (previously circulated and now appended). The Board also considered comments of the Housing Scrutiny Committee, together with officer responses and amendments to the Strategy as a result.

Resolved to: -

- (1) note that the formal consultation for the draft Housing Strategy had been completed and the final draft of the Strategy had been amended to take into account consultation responses;
- (2) RECOMMEND Council to adopt the final draft Housing Strategy 2005-2008, as amended, as part of the Council's Policy Framework.

45. HOMELESSNESS STRATEGY 2003-2008 – PROGRESS REPORT

The Housing Services Business Manager submitted a report (previously circulated and now appended).

Resolved to note the progress made by Council and other agencies in implementing the Homelessness Strategy since July 2003.

46. OXFORD'S CORPORATE RISK ASSESSMENT 2005/06

The Strategic Director, Finance and Corporate Services, submitted a report (previously circulated and now appended).

Resolved to instruct -

- (1) the Chief Executive to ensure that actions arising from the assessment are built into current work programmes and the 2006-2007 Corporate Plan;

- (2) the Strategic Director, Finance and Corporate Services, to form a Senior Member/Officer Working Group to further refine the analysis with the aim of bringing an updated version of the Risk Assessment to the Executive Board in September 2005.

47. REPLACEMENT OF VEHICLE WASH AT CITY WORKS

The City Works Business Manager submitted a report (previously circulated and now appended).

Resolved to: -

- (1) authorise the addition of £30,000 to the Capital Programme to fund the replacement of the unserviceable Heavy Goods Vehicle Wash at Cowley Works Depot;
- (2) note that the above amount was within the annual £250,000 delegated to Executive Board to change the Budget Framework (as a supplementary budget approval) and will not therefore require Council approval.

48. AREA COMMITTEE RECOMMENDATIONS

There were no recommendations for the Board to consider.

49. PORTFOLIO HOLDER QUESTIONS

There were no Portfolio Holder questions and responses for the Board to consider.

50. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL

There were no such decisions for the Board to consider.

51. FUTURE BUSINESS

The Democratic Services Manager submitted a list (previously circulated and now appended) of future agenda items.

Resolved to note the list of items.

52. MINUTES

Resolved: -

- (1) that the minutes (previously circulated) of the Board dated 13 June 2005 be agreed as a correct record;
- (2) further to minute 8 to ask for an update on property disposals previously agreed by the Board.

53. MATTERS EXEMPT FROM PUBLICATION

Resolved that under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the remaining items on the agenda on the grounds that their presence would involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act.

<u>Agenda Item</u>	<u>Reason for exemption</u>	<u>Minute No</u>
C1	details of disposal terms under negotiation	54
C2	details of lease terms under negotiation	55

54. 68 HOLLOW WAY - DISPOSAL

The Financial and Asset Management Business Manager submitted a report (previously circulated and now appended).

Resolved to.

- (1) agree a disposal to the highest bidder, as detailed in paragraph 2.5 of the report;
- (2) if the purchaser did not proceed within a reasonable time (4 weeks) to authorise the Financial and Asset Management Business Manager to conclude a disposal of 68 Hollow Way provided an offer was received at or above the figure set out in Appendix C to the report.

55. UNIT 34-35 COVERED MARKET – CHANGE OF USE

The Financial and Asset Management Business Manager submitted a report (previously circulated and now appended). The Board also considered letters objecting to the proposed change of use and lease assignment.

Resolved to authorise the Financial and Asset Management Business Manager to negotiate the terms of assignment of lease and proposed change of use of Units 34-35 in the Covered Market from “use of diamond and cutter machines, engraving, supply of engravable gifts, personal accessories and personalised gifts, trophies and plaques, key cutting service, locks and security related products, embossing of

leather and other goods, customising /personalising of giftware and ancillary sales” to “sale of freshly prepared milkshakes and ice cream (including soya / milk substitutes and organic where appropriate), together with ancillary fresh fruit juice and smoothies, and health bars”.

The meeting began at 9.15 am, press and public were excluded at 11.35 pm, and the meeting ended at 11.42 am.